

**FOREIGN SERVICE OF THE PHILIPPINES**

Consulate General of the Republic of the Philippines,  
EML Building, Level 5,  
No- 61, W.A.D. Ramanayake Mawatha, Colombo - 00200.

PHOTO ATTACH  
(Do not Paste) 2" X 2"

**APPLICATION FOR NON-IMMIGRANT VISA (TO BE FILLED IN BLOCK LETTERS)**

<b>SURNAME</b>		<b>OTHER NAME</b>		<b>SEX</b> ( ) Male ( ) Female	
<b>DATE OF BIRTH</b> (Day/Month/Year)		<b>PLACE OF BIRTH</b> CITY: PROVINCE: COUNTRY:		<b>CITIZENSHIP</b>	
<b>PRESENT ADDRESS:</b> No. Street Town/Province Country Postal Code Tel/Mob Nos.					
<b>OCCUPATION:</b> Company Name: Address: Telephone No.: Mob No.:			<b>FINANCIAL MEANS OF SUPPORT WHILE IN THE PHILIPPINES:</b>		
<b>CIVIL STATUS</b> ( ) SINGLE ( ) MARRIED ( ) WIDOWED ( ) DIVORCED ( ) SEPARATED					
If married, surname name and address of spouse: Name: Address:					
Full Name of Father:			Full Name of Mother:		
<b>PASSPORT NUMBER:</b>		<b>DATE OF ISSUE:</b> (Day/Month/Year)		<b>ISSUED IN :</b>	
				<b>VALID UNTIL :</b> (Day/Month/Year)	
OTHER PERSON (S) TRAVELLING TO THE PHILIPPINES WITH APPLICANT UNDER ( ) SAME PASSPORT ( ) TRAVEL DOCUMENT ( ) SEPARATE PASSPORT					
<b>PURPOSE OF VISIT TO PHILIPPINES:</b>		<b>LENGTH OF STAY:</b>		<b>PORT OF ENTRY IN THE PHILIPPINES</b>	
<b>DESTINATION/ IN THE PHILIPPINES:</b>		<b>ADDRESS IN THE PHILIPPINES:</b>			
REFERENCE/CONTACT PERSON IN THE PHILIPPINES: ( Name / Address / Contact Number)					
Supporting Documents submitted and offered for inspection in support of visa application:					
Have you been convicted of any crime? ( ) Yes ( ) No. If Yes, Provide details:					
Do you have a communicable disease? ( ) Yes ( ) No. If Yes, provide details:					
Do you have a history of mental illness? ( ) Yes ( ) No. If yes, provide details:					
Were you ever refused any kind of Philippine visa, denied admission into or Deported from the Philippines and removed at government expense from the ( ) No. ( ) Yes Philippines and other countries? If Yes, Provide details:					
I understand that I may enter the Philippines at the Port of Entry designated by the Philippines Immigration Authorities and Under the conditions imposed by those authorities. I solemnly swear that the foregoing statements are true to the best of my knowledge:					
				_____ <b>Signature of Applicant</b>	
_____ <b>Consul General of the Republic of the Philippines</b>			_____ <b>Date</b>		
<b>IMPORTANT: IF APPLICANT IS UNABLE TO APPLY IN PERSON, THIS FORM MUST BE NOTARIZED.</b>					
SUBSCRIBED AND SWORN to before me this _____ day of _____ at _____ The affiant exhibiting the following identification (type) _____ number _____ issued at _____ on _____					
				_____ <b>Notary Public</b>	
<b>(For Official use only)</b> Non-immigrant Visa No. _____ under section _____ of _____ Immigration act of 1940, as amended issued to _____ On _____ and valid until _____ Consular notation _____ Visa Sheet No. _____ Purpose _____ Number of entries: _____ Service No: _____ O.R. No. _____					
_____ Processor				_____ <b>Consul General of the Republic of the Philippines</b>	

## Basic Documentary Requirement for Philippines Visa.

	Documents should be forwarded in the following order	Yes	N/A
1	Valid Passport and Previous Passport (Provide a set of photocopy of Bio-metric and alteration pages) Passport valid for not less than 6 months after sojourn in the Philippines. ----- The Applicants Designation in the Passport is <b>Mandatory</b> . Endorsement of "Student" (If Employed) to be amended to current Designation.	-----	
2	Two copies of (2"×2") recent coloured photographs. (White Or Light Background)		
3	Travel itinerary from an approved travel agent or an Airline.		
4	<b>Tourist / Business</b> - Proof of Accommodation / Hotel reservation.		
5	<b>Family &amp; Friends Visit</b> - Letter from invitees addressed to the Consulate General duly authenticated by a Notary Public in the Philippines, Copy of passport and residential status/ Financial Capability / Relationship proof. (Birth / Marriage certificate)		
6	<b>Business Visit</b> - Invitation or proof of Business contact/Seminar/Workshop (Invitation letter from the Philippines addressed to the Consulate General Authenticated by a Notary Public in the Philippines indicating purpose and duration of the visit/mission)		
7	<b>Seaman</b> - Undertaking from the Philippine manning agency addressed to the Consulate General/ Photocopy Sets of Seamen's Book. / Letter from Ministry of Ports and Shipping with details of applicant and date/place of joining the ship. / Letter of confirmation from the local shipping agents. ----- <b>Transit</b> - Required visa for the final destination or official proof that a visa on arrival will be granted to the applicant	-----	-----
8	Letter from Employer confirming period of <b>approved leave</b> and permanency of the Employment. (if the applicant is still working) Company Directors /Self Employees - Business Registration and form 20 certified by the Company Secretary. (If the Company Sponsoring you - Letter from the Company, Business Registration , Bank Statements) ----- <b>For Students</b> - Authorization / Approved leave letter from School / University / institute.	-----	-----
9	<b>Proof of Financial capability</b> - Personal / Company Bank Statements for the last three months (original + copy- Current or Savings Account) Fixed Deposit (Optional)		
10	<b>Relationship proof</b> - If the spouse / Children are accompanying the main applicant, copy of the Birth/ Marriage certificate to be attached together with a letter of consent. (Name of the person accompanying / expenses borne by..... etc) If Names of the Birth / Marriage certificates does not match with the names in the passport, should give a letter / Affidavit authenticated by an Attorney-at-Law. ----- <b>For Minors /Unemployed</b> - If both parents are not applying for a visa at the same time, parental consent certified by an Attorney-at-Law and Financial Capability.	-----	-----

- Application Form to be completed in **Block Letters** and signed, all documents should be provided on A4 size copy.
- The applicable **visa fee in Sri Lankan Rupees**. It is subject to change without notice. **(Fee is non-refundable)**
- Documents provided and attached in the file (originals or copies) shall not be returned. (Please have your original documents at hand at the interview for consultation only)
- In addition to the above-mentioned documents the Consulate General may request you to provide further documents.
- Applicant's compliance with documentary requirements does **not guarantee issuance of Visa**.
- Applications without complete requirements will not be accepted for processing and the decision of the Processing officer is final.
- Visa **Processing period 10 Working days**, (Not applicable for Diplomats/ Government and Other International Organizations)
- **Visa Submission hours 9.00 AM to 12.00 PM - Monday to Friday except on Sri Lankan holidays**.

Applicant Signature : .....

Updated : 01 Apr 2021